



# Bishop's Castle Tennis Club

## **Annual General Meeting (AGM), Tuesday 23rd November 2021 at 7pm in the Town Hall. (UNCONFIRMED MINUTES)**

### **In Attendance**

Clive Millard (CM), Anne-Marie Jackson (AMJ), Vanessa Campbell (VC), Meg Fitzgerald (MF), Larry Monk (LM), Loveday Hickey (LH), Helen Randle (HR), Jane Carroll (JC), Jude Duffy (JD), John Tyler (JT), Trevor Chalkley (TC), Lucy Taylor (LT), Nigel Reaney (NR), Phillip Taylor (PT), Jenny Olivant (JO), Keith Hughes (KH), Mike Scott (MS), Lorraine Reaney (LR), Sarah Wood (SW), Jim Campbell (JC), Rita Baker (RB), Lesley Davis Inglis (LDI),

Before the formal agenda commenced the AGM Acting Chair CM read a tribute to the late Gren Jackson and former Chair of the Club in recognition of the valuable work he achieved and as a mark of respect for the good man he was and will be remembered as.

### **1. Apologies for Absence.**

1.1 Received from Sally Diplock, Wendy Doyle, Sue Cooper, David Cross, Roger Oakes

### **2. Minutes of the AGM held on Tuesday 24th November 2020**

2.1 Minutes of the AGM were read and approved by MS (Proposer) and LH (Seconder).

2.2 There was one Matter Arising from the Minutes:

- **Club Sponsorship:** CM made comment that he has made some initial enquires and will investigate further in 2022.

### **3. Club Report and Accounts for the year ended 30 September 2021**

3.1 In advance of the meeting a full copy of the report was sent to all members and VC read this out. Highlights included: recognition of the work completed by the Committee and support from Club members; redesign of the Club logo, the progressive coaching completed for some 60 youths and adults attending courses/camps funded by the Postcode Lottery Grant and Club subsidy; the prestigious visit by David Rawlinson, President of the LTA; the building of the court side Shelter; Club growth to 86 members this year; development of Club Grounds proposals and a recognition that despite the difficult circumstances the Club has seen in the last 18 months it is

well positioned and can look forward to an exciting future. No further comments received.

- 3.2 Treasurer NR presented the financial report for 2020/2021 confirming that the Club's net position at the end of this financial year saw an increase in total funds of £6959 giving a total cash in the bank of £34,188. A full copy of the report has been received by all members and NR read highlights stating that there were two outstanding invoices for £919.97 and £1176.00 which needed paying and that these were not included in this years budget. No further comments received.
- 3.3 Club Captain VC reported on both league matches and in-house competitions for both women and men in this last year confirming that the Shropshire Summer League was cancelled again due to Covid restrictions. The revamped MacKenzie Shield ran in its place with the Clubs' ladies team being paired with Ludlow and the men's team with Longden, Church Stretton and Oswestry. The ladies singles competition took place with a record entry and friendly fixtures with Llandrindod Wells were organised for both the mens and mixed doubles teams. It is anticipated that the Summer League will go ahead in 2022 and both captains hope to each enter 2 teams. There is a Club requirement to recruit more team captains to facilitate this and a mixed doubles captain to support mixed doubles team entries for 2022.
- 3.4 The audited accounts were approved by PT (Proposer) and TC (Seconder) and unanimously adopted.

#### **4. Adoption of Budget 21/22.**

- 4.1 NR presented next year's budget for approval forecasting a small surplus of £810. NR confirmed income generation is based on last year's budget without the membership fee discount offered due to restricted play and grant funding. Expenditure lines are broadly similar with an anticipated increase in costs to manage court maintenance and a decrease in grounds maintenance with the expectation that more club members will participate in maintaining the grounds throughout the year. NR also noted the importance of holding and attending fund raising events and donations to support the club's longer term financial viability.
- 4.2 The adoption of the Budget 21/22 was approved by JO (Proposer) and TC (Seconder) and unanimously agreed.

## **5. Adoption of Fees 20/21.**

5.1 CM presented the proposed fees with all categories reflecting last years' price charging arrangements, i.e. no price increase. This action supports the membership playing fees income budget line.

5.2 The adoption of the Fees 21/22 was approved by MF (Proposer) and AMJ (Seconder) and unanimously agreed.

## **6. Appointment of Chair, Officers, Committee Members & Club Captains**

6.1 CM presented MF with flowers as a thank you for her valuable contributions and hard work on the Committee. MF has made a decision to step down from the Committee but will continue as Welfare Officer and continue to head up the weekly Monday Morning Club Tennis.

6.2 CM confirmed that the AGM has received in accordance with Club Rules a notification of the members willing to stand as at 12th November 2021.

6.3 CM confirmed Helen Randle, Sandra Jameson and Larry Monk are willing to stand as Committee Members. No other nominations have been received. The Club Chair Person vacancy remains unfilled. In the short-term the committee will operate a rolling Chair to head up meetings. The Website & Social Media Officer position is yet to be filled as well as the new Mixed Doubles Captain vacancy.

6.4 CM confirmed that the Club has members willing to stand for the majority of the Officer Posts, Committee members and Club Captains. No further nominations were received by the AGM. Given no other nominations and to save time, all appointments were agreed as a single group. Officer appointments are:

- Secretary - Lesley Davis Inglis
- Treasurer – Nigel Reaney
- Membership Secretary - Anne-Marie Jackson

6.5 All appointments were approved by JC (Proposer) and LR (Seconder) and unanimously adopted by all members present.

6.6 CM welcomed back both existing members Sue Cooper, Jenny Olivant and Phillip Taylor and new Committee members Helen Randle, Sandra Jameson and Larry Monk.

6.7 CM welcomed back Club captains Vanessa Campbell and David Cross.

## **7. Appointment of Auditors**

7.1 CM asked the AGM to agree to appoint Clive Sawyer as

Auditor for this financial year. All members present unanimously agreed.

## **8. Grounds Development Project**

8.1 LDI confirmed thanks must go to the whole of the committee for the hard work that has taken place over the last 2 years. One of the Club's aims is to grow member numbers with particular emphasis on encouraging young people to join which will strengthen the clubs long-term viability and secure the future of the Club. This project has been developed on the back of member survey work and progressed with initial plans designed by the Clubs Grounds Development Sub-Group.

8.2 More recently the Club took the decision to engage with an architect to draw up professionally scaled plans with indicative costings and a plan of works. The proposed plans are ambitious. The professional work completed is a Club investment and will be actively used to secure grant funding to support ultimately the whole of project but likely as a phased project. Phase 1 will focus on Club priorities to create a Coaching Court, tennis wall, bike stand, new club entrance and exit and car parking. The indicative cost to make all this happen is @ £200K. This is a long-term plan and ultimately, a Club aspiration. The new Committee will decide how to progress this project.

## **9. Date Confirmation & Venue for the 2022 Annual General Meeting.**

9.1 CM confirmed next year's AGM would take place on Tuesday 22nd November 2022 in the Town Hall.

## **10. Other Notified Business**

10.1 TC confirmed that he still holds a number of archive boxes belonging to the Club. Both AMJ and CM confirmed they also have a number of boxes. TC confirmed that the Club had previously considered housing them in the Heritage Resource Centre for an annual fee of between £20 and £40. NR commented that SC said she wanted to archive all Club documentation correctly. **Action:** Committee to review and consider best location. TC also confirmed he is still holding a Club painting which is an old Shepperton original. JC to ask Bishop's Castle Town Council if it can hang in the Town Hall. **Action:** JC.

10.2 LDI has not been notified of any other business. CM declared the AGM closed. CM thanked everyone for

attending and welcomed feedback on event. A Cheese & Wine social was then hosted by the old Committee.